

Spring 2023
M/W: 12:00-12:50
F: 12:00-1:50
Rm. 263 – Lab East

West End

MULB 1820/5174, Section 526

Julie Coggiola

Director

juliecoggiola@my.unt.edu

315-498-8486

Bain Hall - Rm. 219

Office Hours: can schedule
meetings by appointment

Dani Toralla

Assistant Director

danielatoralla@my.unt.edu

817-800-5688

Bain Hall - Rm. 316

Office Hours: can schedule
meetings by appointment

Welcome to West End! We are one of four vocal jazz ensembles in the UNT Division of Jazz Studies.



Objectives

1. To sing and play together in a vocal jazz ensemble setting
2. To approach rehearsals and performance with proper technique and style within the context of a vocal jazz ensemble
3. To cultivate a positive and supportive music-making environment

"The only thing
better than singing
is more singing."

-Ella Fitzgerald

Attendance Policies

Due to the obvious effect that even one missing ensemble member has on the entire group, attendance is required unless you are very sick or experiencing an emergency. The following is expected pertaining to attendance:

- Unexcused absences are not permitted and will be reflected in a lowering of your grade. The first unexcused absence will result in the loss of half a letter grade, and every unexcused absence after that will result in the loss of a full letter grade.
- When you are going to be absent, please send the assistant director an **email before rehearsal** for it to be excused. (In other words, don't tell someone else to tell the directors!)
 - When you are absent, **it is your responsibility** to have someone record rehearsal for you so you can catch up and be prepared to return.
- Arrive **early** to each rehearsal. Tardiness is a sign of disrespect to your fellow ensemble members as well as the directors and will not be tolerated. If for any reason you are going to be late to rehearsal, **email** the assistant director in advance for it to be excused.
 - If you are running late (ex. from another class) or have another short-notice reason that you will be late, **this is the only instance** where you can **text** the assistant director and your tardy will be excused. Otherwise, you should always **email** about absences/tardies.
 - 3 unexcused late arrivals will result in one unexcused absence.
- Rhythm section players: let the assistant director know immediately if you must miss a rehearsal (excused absences would include playing for a departmental or university-related function or certain paid gigs, on a case-by-case basis). Please note that **you must provide a sub for the rehearsal who is your playing-level equal or better, and make sure that the sub has your music folder.**
- Please note that each ensemble member will receive a folder in which to store their music that they will bring to every rehearsal. The replacement fee is \$30 for any lost or damaged folder, so please treat the folder with respect and care.

Grading Criteria

- 50% - Attendance (Please note that unexcused absences from performances will result in a failing grade.)
- 30% - Assignments
- 20% - Participation/Preparedness

Expectations

Expectations of the Students

- To arrive on time to rehearsals, prepared with music and a pencil
- To turn in assignments on time
- Communicate clearly with directors
- Contribute towards a positive rehearsal environment
- Keep phones put away unless they are being used for class purposes
- **Practice outside of rehearsals** so you are prepared for the rehearsal
- Treat section leader with the respect you would give the directors when they are leading sectionals

Expectations of the Directors

- To arrive on time to rehearsals, prepared with music and a pencil
- Communicate clearly with students
- Be understanding and empathetic
- Be a facilitator of a positive ensemble environment
- Make time to listen to questions or concerns related to the ensemble at a mutually agreed-upon appointment time

West End Schedule – Spring 2023

Times are subject to change slightly – keep your schedule
a little more open on these days.

Please write these dates into your calendars, as they are **mandatory**; attending them
is part of your grade.

When	What	Where
Saturday, February 18 10:00am-1:00pm	Retreat	Lab East
Friday, April 7 11:00am call, 12:00pm show	Syndicate "Nooner"	The Syndicate, Student Union
Tuesday, April 11 7:00pm call, 9:00pm show	Syndicate Evening Performance	The Syndicate, Student Union
Saturday, April 15 Time TBA	Laila Biali Masterclass	Lab West
Friday, April 21 4:15pm call, 6:30pm show	West End/Third Street Spring Concert	Lab West

Resources and Policies

Academic Integrity Policy - <https://policy.unt.edu/policy/06-003>

Dean of Students - <https://deanofstudents.unt.edu/conduct>

Office of Disability Access - disability.unt.edu

Diversity, Equity, and Inclusion - <https://idea.unt.edu/diversity-inclusion>

Health and Safety Information - <https://music.unt.edu/student-health-and-wellness>

FINANCIAL AID AND SATISFACTORY ACADEMIC PROGRESS – UNDERGRADUATES

A student must maintain Satisfactory Academic Progress (SAP) to continue to receive financial aid. Students must maintain a minimum 2.0 cumulative GPA in addition to successfully completing a required number of credit hours based on total hours registered. Students cannot exceed attempted credit hours above 150% of their required degree plan. If a student does not maintain the required standards, the student may lose their financial aid eligibility.

Students holding music scholarships must maintain a minimum 2.5 overall cumulative GPA and 3.0 cumulative GPA in music courses.

If at any point you consider dropping this or any other course, please be advised that the decision to do so may have the potential to affect your current and future financial aid eligibility. It is recommended that you to schedule a meeting with an academic advisor in your college or visit the Student Financial Aid and Scholarships office to discuss dropping a course before doing so. For more information, visit <http://financialaid.unt.edu/sap>.

RETENTION OF STUDENT RECORDS

Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Canvas online system, including grading information and comments, is also stored in a safe electronic environment for one year. You have a right to view your individual record; however, information about your records will not be divulged to other individuals without the proper written consent. You are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the university's policy in accordance with those mandates. For more information, visit <http://ferpa.unt.edu/>.

COUNSELING AND TESTING

UNT's Center for Counseling and Testing information can be found at <http://studentaffairs.unt.edu/counseling-and-testing-services>. For more information on mental health, please visit <https://speakout.unt.edu>.

ADD/DROP POLICY

Please be reminded that dropping classes or failing to complete and pass registered hours may make you ineligible for financial aid. In addition, if you drop below half-time enrollment, you may be required to begin paying back your student loans. After the 12th class day, students must first submit a completed "Request to Drop" form to the Registrar's Office. The last day for a student to drop a class in Fall 2022 is November 18.

STUDENT RESOURCES

The University of North Texas has many other resources available to students. For a complete list, go to <https://success.unt.edu/aa-sa-resources>.

CARE TEAM

The Care Team is a collaborative interdisciplinary committee of university officials that meets regularly to provide a response to student, staff, and faculty whose behavior could be harmful to themselves or others. Their website is <https://studentaffairs.unt.edu/care-team>.